

**DIOCESE OF FORT WAYNE-SOUTH BEND
VOLUNTEER APPLICATION**

The Diocese of Fort Wayne-South Bend thanks you for offering to provide volunteer services. Your willingness to give of your time is truly valued. We appreciate your completing the following information and look forward to the potential of working with you as we build our faith community together.

BASIC INFORMATION (Please print)

Name (including maiden): _____

Address: _____

Other States in Which You Have Resided During Last Ten (10) Years With Dates of Residence:

Home Telephone: (_____) _____ Business Telephone: (_____) _____

Date of birth: _____ Email: _____

Religion (If not Catholic, please also indicate if you were previously Catholic): _____

Emergency Contact (Name and Telephone Number): _____

PERSONAL REFERENCES: (Three (3) references minimum. No reference may be a relative or a person with whom you live. The references must include at least one (1) reference from each parish in which you have been a member or community (city, town) in which you have resided during the last ten (10) years. Use additional sheets if necessary.)

Name/Relationship	Address	Telephone Number
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BACKGROUND INFORMATION

- Have you previously volunteered at, or been employed by, a diocesan school or any other diocesan agency? _____. If yes, please indicate: a) the name of the school/agency where you volunteered/worked; b) the job(s) performed; c) the time period included; and d) the reason why your volunteer service/employment ended.
 - _____
 - _____
 - _____
 - _____

2. Have you ever volunteered at, or been employed by (including self-employed), any non-diocesan school, business, charity, institution, or entity at which you worked with, cared for, or otherwise had direct or indirect contact with children? _____. If yes, please indicate for each: a) the name, address, and phone number of the place where you volunteered/worked; b) the time period you volunteered/worked; c) describe the job(s) performed; and d) the reason why your volunteer service employment ended.
- a) _____
b) _____
c) _____
d) _____

3. Have you ever been arrested for or convicted of a crime? (Yes or No) _____

If you have ever been arrested for or convicted of a crime, other than a non-moving traffic offense, please indicate the nature, date and place of each arrest or conviction; sentence received; sentence served; the name of any probation or parole officer; and, any other facts or circumstances that you wish to provide.

INTERESTS

Type of service/activity for which you would like to volunteer _____

I certify the information contained in this application is true and complete. I acknowledge that if I am accepted as a volunteer, if any of the information requested by this form changes, I have a continuing obligation to notify the diocese of such new information immediately. I authorize the diocese, its employees and agents to undertake an investigation that it deems appropriate in connection with this application and agree to cooperate with that process. I understand that such investigation may include, among other things, contact with my personal references and conducting a criminal history check on me.

I understand that the diocese is under no obligation to accept me as a volunteer. I further understand that the diocese will not accept me for a volunteer position if I fail to complete this form, or if any of the information that I have provided on this form or discovered by the Diocese renders me unacceptable for a volunteer position, as determined solely by the diocese.

I understand that if I am accepted for a volunteer position, I am bound to comply with all diocesan rules, directives, policies, procedures, etc., including but not limited to those concerning Church teachings, morals, and personal conduct. I acknowledge that, in the event I am accepted for a volunteer position, the diocese has the right to utilize my volunteer service as it deems necessary and to terminate my volunteer service at any time.

Signature of Volunteer Applicant

Date