

**Diocese of Fort Wayne-South Bend
SAFE ENVIRONMENT PROGRAM
Education Report**

Purpose: To document the teaching of annual safe environment education to all students in Catholic grade schools.

Directions:

1. In the table, list all the sessions in which the *Safe Environment Script*, *The Swimsuit Lesson*, or *Boundaries (grades 6-8 material)* were presented to children.
2. For each session, provide the date of the session, grade level of students, number of students present, presenter name, and program name.
3. Do not include other school safety curriculum on this page.
4. Line a – Enter the total the number of students who received the safe environment session in school. Do NOT include all students who reviewed the material at home.
5. Line b – Enter the total the number of students who were absent and could not make up the session. (Note: for these students, send a copy of the material to the parents with a request that they review it with their child)
6. Line c – Enter the total number of students whose parents did not want them to attend, if there were any. (Note: for these students, offer/send a copy of the material to the parents with a request that they review it with their child). Each parent must sign a PARENT REFUSAL FORM. Please keep all of these forms on file at the school.
7. Line d – Enter the total number of children enrolled in your school. Please make sure this number equals the sum of the three numbers above it!
8. Enter the data for the grade three assessments. Please make sure the number of grade three students matches the number in the table. For the average score, enter either the total number correct out of 6 possible (e.g. 4/6) or the percentage (e.g. 66.7%). For the range, use the number correct out of 6 or the percentage (e.g. 6/6 to 1/6 or 100% to 16%).
9. Enter the data for the grade six assessments. Please make sure the number of grade six students matches the number in the table. For the average score, enter either the total number correct out of 10 possible (e.g. 8/10) or the percentage (e.g. 80%). For the range, use the number correct out of 10 or the percentage (e.g. 10/10 to 6/10 OR 100% too 60%)
10. Please complete the information at the bottom of the page and review it with the pastor of the parish/school.
11. Return to: Cathie Cicchiello
Safe Environment Program
PO Box 390
Fort Wayne, IN 46801

FAX: 260-483-1881

THANK YOU VERY MUCH!

Grade Six assessment

- 1) Number of students who completed the assessment _____
- 2) Average score on the assessment for all grade 6 students _____
- 3) Range of scores (high to low) _____ to _____

Form completed by: _____ telephone: _____
Position: _____ e mail: _____
Date: _____

By signing below, I acknowledge the numbers above are accurate for my school. I also affirm that our school has received the diocesan safe environment program and has implemented it as documented above.

Principal signature: _____ Date: _____

Pastor signature: _____ Date: _____