



DIOCESE OF
FORT WAYNE-SOUTH BEND
SECRETARIAT FOR STEWARDSHIP AND DEVELOPMENT

REQUEST FOR GRANT RESEARCH INFORMATION FORM

(Feel free to include up to one extra page of detail if more explanation is needed in any area.)

DATE: _____

School/Ministry/Parish requesting funds: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact person: _____

Email: _____

1. Primary Purpose/Area of Need (i.e.-Building Renovation, Technology, Staff Development, Program Development, etc.)

2. Describe how the funding would be used.

3. Please give detail on approximate budget for project/program.

4. Is the program/project new and/or innovative, and what makes it innovative from your point of view?

5. What audience/group will be served if you receive grant or other funding?

6. How soon will you need the funding? Approximate date:

7. Have you heard about any funding source or foundation that might be favorable to your particular project that you want us to research?

8. Are you currently receiving funding for this project? If so, from which organization?

9. Please list any other foundations or funding sources to which you have already applied for this project:

If you have any questions, please contact Aaron Kennerk or Claire Klinedinst in the Secretariat for Stewardship and Development. Please fax, mail, or email this completed request, keeping a copy for your records. We will get back to the contact person listed within two weeks of initial request. Thank you for as much detail as possible, and best wishes in your funding search!

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