



**Principal, ST. JOHN THE BAPTIST  
FORT WAYNE, IN  
Starting: July 1, 2019**

St. John the Baptist School, a Christ centered community, of the Diocese of Fort Wayne – South Bend, located in Fort Wayne, Indiana, is seeking a school principal for the 2019 – 2020 academic year, starting July 1.

### **Our Mission**

**Saint John the Baptist Catholic School will provide a solid Catholic education that prepares students to lead holy and honorable lives for Christ, to become faithful leaders in the community, and thus attain eternal happiness with God.**

- **Enrollment of 240 students P3 – 8<sup>th</sup> grade**
  - **Faculty and Staff of 21**
  - **Strong Catholic Identity**
- **“A” School - Indiana Dept of Education**

Under the direction of and in cooperation with the pastor, the principal has the administrative responsibilities of supporting our Mission by being a Spiritual Leader, an Educational Leader, and Manager for our school. The position is integral in developing a strong Christ centered community among staff, students, and parents, as well as to provide and maintain a strong educational curriculum for all grade levels. Good management skills are also essential in providing the administrative responsibilities of staff management, upholding diocesan and parish policy guidelines, financial management, and development.

### **Qualifications**

The successful candidate will demonstrate an unwavering commitment to providing a Catholic education of the highest quality, ensuring that Sacred Heart students are on the path to higher education and heaven.

The candidate must possess:

- A strong and vibrant Catholic Faith
- At least 5 years teaching experience
- Elementary Administrative Licensing or eligibility
- A commitment to a strong Catholic Identity

**For more information, contact:  
Stephanie Howe, Personnel Assistant, Catholic Schools Office  
260-422-4611 X-3335  
or [showe@diocesefwsb.org](mailto:showe@diocesefwsb.org)**

**Applications available at [www.DioceseFWSB.org/Administrative-Application](http://www.DioceseFWSB.org/Administrative-Application)**

**Application Deadline: May 24, 2019**

**Job description: <http://www.diocesefwsb.org/Job-Openings-Administrator-Positions>**