



## Pastoral Minister - Full Time

Start Date – August, 2019

- Applicants must be approved for the position of Pastoral Minister by the Diocese of Fort Wayne South Bend. Interested applicants should apply through the [Office for Catechesis at the Diocese](#).
- Applicants must be willing to fulfill the mission of Marian High School, a Catholic, diocesan high school: Mission Statement

*Marian High School challenges students to spiritual and moral growth, academic and physical excellence, and social maturity. As a Catholic community, Marian values the sanctity and individuality of each student and strives to live the example set by Jesus Christ as teacher and servant.*

- The Pastoral Ministry position at Marian High School is a full time position. Ideally, candidates would have ministry experience in catechesis and evangelization.
- Candidates should be familiar with supporting the liturgical life of a Catholic high school. This includes preparing for all school Masses and daily Mass, organizing and running all school penance services, arranging for Eucharistic Adoration, planning class retreats, lunch time Bible studies, etc. Additional responsibilities include organizing Marian's all school day of service and Grandparents' Day annually.
- Candidates should be skilled in organizational ability including event planning, working with volunteers, and promoting the work of Pastoral Ministry to the students, faculty, and staff of Marian High school.
- Candidates should also be very personable, have a calm demeanor, be approachable by members of the Marian community, and able to manage stressful situations with grace.
- The Pastoral Minister is expected to be at school from 7:45 am – 3:45 pm most days. There is some flexibility with regard to events run by the Pastoral Minister.
- Bachelor's Degree is required, but a Master's Degree in Theology is preferred.
- Interested applicants should email a cover letter and resume to: Principal Mark Kirzeder at [mkirzeder@marianhs.org](mailto:mkirzeder@marianhs.org).